

# Appendix 1

## Sample review criteria and guidance for reviewers

### Sample Review Criteria

- ▶ Quality, significance, and relevance of the vision and high-level plan for Education and Public Engagement
- ▶ Clarity of approach to EPE and how it will be a core part of the research programme
- ▶ Evidence of how the research programme leadership will embed, support and enable the proposed EPE approach
- ▶ Clarity of objectives and vision for impact
- ▶ Quality and relevance of plan, appropriateness of target audiences /participants /stakeholders and approaches for engaging them
- ▶ Appropriateness of the expertise and resources requested
- ▶ Appropriateness of role of co-funder(s) in EPE activities, if applicable.

### Sample of Associated Guidance for Reviewers

#### Vision & Culture

- ▶ Clarity of purpose & vision
- ▶ Evidence for culture of responsibility across the research team
- ▶ Evidence for engagement with EPE programme across the research team
- ▶ Evidence for impactful EPE Champions and advocates
- ▶ How are the awardees engaging all of the research community/ team in delivering the public engagement plan?

#### Implementation

- ▶ Is the operations plan of high quality and effective?
- ▶ Are individual activities effective and appropriate?
- ▶ Are there gaps and areas for improvement where a shift in focus is needed?
- ▶ Consider the balance across the portfolio
- ▶ Consider how suited the programme is in the context of the specific sectoral area

#### Evaluation

- ▶ Is there evidence of applying best practise in the component parts of the EPE Programme?
- ▶ Is it clear how the EPE programme is evaluated and leads to impact?
- ▶ Is there evidence of a logic modelling approach to the EPE plan?
- ▶ Is there evidence of applying learning or evaluation from EPE activity to research strands?